

Liturgical Coordinator (LC)

September 24, 2021

If Deacon Mike is scheduled, make sure he is there. He will be in the #3 position for Communion.

Make sure EMs sign in and take a Communion position.

If EM **positions haven't been filled 9 minutes before your Mass**, try to find someone to fill it. You will normally not be scheduled as an EM, so you are first choice.

If your Mass is really short of EMs, 1 & 2 could be combined as one minister and the same with 6 & 7.

If one of the **Lectors** is not there, the other one does both duties.

Arrange for people to bring up the gifts – at least one person, or it could be a whole family.

They go to the gift table when the 1 Cup is setting the altar. When Father or Deacon come in front of the sanctuary, they bring the gifts to him.